

**CITY OF LEESBURG  
BUILDING PERMIT FEE SCHEDULE**

When calculating permit fees, include 1.5% for FL Building Surcharge & 1.5% for FL Recovery Fund.

These fees will be added to the permit cost for each permit type.

If the 1.5% is less than \$2.00, then the minimum of \$2.00 will be added for each permit type.

**No partial payments for permits will be allowed  
All fees are due at time of submittal of application**

<b>Administrative Cost</b>	<b>Current Permit Fee</b>	<b>Proposed Permit Fee</b>
Change of Primary Contractor	\$50.00	\$50.00
Change of Subcontractor	\$30.00	\$30.00
Modification of plans at anytime after initial submittal per trade	\$50.00	\$50.00
Approve or Re-Stamp Construction Plans after permit issuance	\$50.00	\$50.00
Pre-Power Approval forms for 1st 60 days	\$60.00	\$60.00
Temporary / Conditional Certificate of Occupancy	\$110.00	\$110.00
Replace Building Permit Card	\$5.00	\$5.00
Extension of Permit (only one 90-day extension may be granted)	10% of original permit fee or \$50.00 whichever is greater	10% of original permit fee or \$100.00 whichever is greater
Change of Use / Occupancy (inspection required)	\$150.00	\$150.00
Special Inspections - After Hours - Monday - Friday (min 2 hours)	\$55.00 per hour	\$75.00 per hour
Special Inspections - After Hours - Weekends / Holidays (min. 2 hours)	\$100.00 per hour	\$150.00 per hour
Contractor Registration Fee		\$20.00
Partial Inspections (base fee includes 1 inspection)		\$50.00
<b>Re-Inspection</b>	\$50.00	\$50.00
<b>Plan Review Fee - 50% of Permit Cost</b>		

<b>Commercial Permits</b>	<b>Current Permit Fee</b>	<b>Proposed Permit Fee</b>
	<i>Square Footage Rate (under roof):</i>	<i>Square Footage Rate (under roof):</i>
Building	.68 per sq ft \$150.00 minimum	.76 per sq ft \$150.00 minimum
All Alterations / Renovations and Shell	1/2 of the comm sq ft rate \$150.00 minimum	1/2 of the comm sq ft rate \$150.00 minimum
Warehouses: (does not include miniwarehouses)	1/2 of the comm sq ft rate \$150.00 minimum	1/2 of the comm sq ft rate \$150.00 minimum
Marine	.16 per sqft \$75.00 minimum	.16 per sqft \$75.00 minimum
Foundations (shell is still 1/2 sq ft rate) (including plumbing)	.06 per sqft	.10 per sqft; \$150.00 min
Roofing - Commerical	.03 per sqft; \$150.00 min	.04 per sqft; \$150.00 min

<b>Residential Permits (1 &amp; 2 family dwelling &amp; townhomes)</b>	<b>Current Permit Fee</b>	<b>Proposed Permit Fee</b>
	<i>Square Footage Rate (under roof):</i>	<i>Square Footage Rate (under roof):</i>
Building (includes administrative, plan review, & inspections)	.42 per sq ft \$75.00 minimum	.46 per sq ft \$75.00 minimum
All Alterations / Renovations and Shell	1/2 of the res sq ft rate \$75.00 minimum	1/2 of the res sq ft rate \$75.00 minimum
Roofing - Residential	.03 per sqft; \$100.00 minimum	.04 per sqft; \$100.00 minimum

<b>Sign Permits</b>	<b>Current Permit Fee</b>	<b>Proposed Permit Fee</b>
Sign Permit: for issuing each permit	\$75.00	\$75.00
Sign with Electric	\$100.00	\$100.00
Wall Hung Signs - per sq ft / per side	\$0.25	\$0.25
Free Standing Signs - per sq ft / per side	\$0.40	\$0.40

<b>Mobile Home Permits</b>		Current Permit Fee	Proposed Permit Fee
Manufactured Homes Permit Fees - includes set up, elec, plumb and mech		\$270.00	\$300.00
<i>Fees for additions to manufactured homes shall be calculated the same as building permit fee/aluminum permit fee</i>			
Modular Home / Modular Buildings, DCA approved		same as manufactured home	

<b>Trade Permits</b>		Current Permit Fee	Proposed Permit Fee
Minimum for All Trade Permits		\$75.00	Res - \$75.00 / Comm - \$100
Mechanical (per mechanical system)		.04 per sqft	.05 per sqft
Mechanical - warehouse		1/2 mechanical rate	1/2 mechanical rate
Electrical (per service equipment)		.04 per sqft	.05 per sqft
Electrical - warehouse		1/2 electrical rate	1/2 electrical rate
Plumbing		.04 per sqft	.05 per sqft
Plumbing - warehouse		1/2 plumbing rate	1/2 plumbing rate
Gas Piping / Fixtures		.04 per sqft	.05 per sqft
Mechanical Hood		\$150.00	\$150.00

<b>Miscellaneous Permits</b>		Current Permit Fee	Proposed Permit Fee
Aluminum Construction without Slab / Foundation		.15 per sqft; \$75.00 minimum	.15 per sqft; \$75.00 minimum
Aluminum Construction with Slab / Foundation		.25 per sqft; \$100.00 minimum	.25 per sqft; \$100.00 minimum
Pool Enclosures without Slab / Foundation		1/2 aluminum rate; \$75.00 min	1/2 aluminum rate; \$75.00 min
Pool Enclosures with Slab / Foundation		1/2 aluminum rate; \$100.00 min	1/2 aluminum rate; \$100.00 min
Tent		\$75.00	\$75.00
Fence (does not include utility structures)		\$50.00	\$50.00
Preliminary Inspection Prior to the moving or setup of any building or structure		\$100.00	\$100.00
Demolition - Any Building or Structure or Interior		\$110.00	\$110.00

<b>Swimming Pool Permits</b>		Current Permit Fee	Proposed Permit Fee
Spa		\$75.00	\$100.00
Private above-ground swimming pools		\$75.00	\$100.00
Private in-ground swimming pools		\$225.00	\$250.00
Commercial swimming pools		\$310.00	\$350.00

<b>Permit Renewal</b>	
When renewing a building permit, the following percentage shall be used for the purpose of calculating the building fee - (the percentage represents the work not yet complete) This shall not include electrical service.	
If the 1st inspection was never made, renewal must be at full current value	100%
Slab inspection approved and slab poured	80%
Lintel inspection approved	60%
Framing and rough all inspections approved	40%
Insulation inspection approved	20%
For final inspections only	10%
Electrical, Plumbing, Fire, Gas and Mechanical Permit renewal fee	Renewal of sub permits shall be the minimum permit fee.

<b>Working Without Permits</b>	
If any person commences any work on a building or structure before obtaining a the necessary permit, the shall be subject to a penalty of:	\$150.00 or double the permit fee; whichever is greater

**\*\*Fees Adjustable by the current Construction Cost Index\*\***

- 1) HIGHLIGHTED FEES INDICATE CHANGES TO THE EXISTING FEE SCHEDULE
- 2) BLANK FEE UNDER CURRENT SCHEDULE INDICATES NO EXISTING FEE

Revised 10/1/2013